



WE'RE HIRING

LEGAL ADVISOR: REGULATION DEVELOPMENT

COMPANY DEPARTMENT South African Civil Aviation Authority
Legal and Aviation Compliance

REFERENCE # Legal Advisor: Regulation Development

CONTRACT TYPE Permanent

SALARY Market Related

LOCATION Midrand, Gauteng, South Africa

INTRODUCTION

- To provide regulatory and general legal services to SACAA. Ensure that SACAA is protected against any legal risk by providing legal, regulatory and technical support services.
- Assist technical Divisions in developing legally sound and concise regulations and technical standards.
- Manage the formulation and approval of regulations and technical standards through a consultative process with the aviation industry in terms of section 157 of Civil Aviation Act, 2009 (Act No. 13 of 2009) ("the Act").
- Manage Secretarial support services of the Civil Aviation Regulations Committee (CARCom), a statutory Committee established in terms of section 157 of the Act.
- Provide regulatory and general legal services to SACAA. Ensure that SACAA is protected against any legal risk by providing legal, regulatory and technical support services by drafting or vetting proposals for amendment of regulations and technical standards; drafting legal opinions, vetting of exemptions, vetting and drafting of contracts, advising on any legal matter; drafting and vetting of legal and non- legal documentation and provide legal services in meetings when requested to do so by SACAA Divisions.
- Providing verbal and written legal opinions/advice on a variety of matters pertaining to the acts and regulations administered by the SACAA and other matters of interest that have an impact on SACAA.
- Review of the final drafts of regulations and amendment to confirm their legality, determine the effect of such an amendment and the impact the Regulations or proposal will have on other existing legislation and to ensure conformity with constitutional principles.
- Drafting/scrutiny and finalisation of international agreements and memoranda of understanding (MOU).
- Draft/scrutinise or vetting of commercial contracts and service level agreements.
- Providing legal opinions/advice risks associated with commercial contracts.
- Provide legal support in the negotiation of commercial contracts and service level agreements.

- Coordinate, provide assistance, monitor and guide attorneys in litigation process and potential litigation matters against the SACAA.
- Deal with Department of Transport and Director of Civil Aviation appeal matters and represent the SACAA in tribunal appeal Committee.

SPECIFICATION

REGULATION DEVELOPMENT AND PROVISION OF LEGAL SUPPORT SERVICES

- Draft/vet proposals for amendment of regulations and technical standards.
- Draft regulations and technical standards.
- Review final drafts of regulations and amendment to confirm legality.
- Draft Memorandums for approvals of regulations and technical standards.
- Draft any regulations, notices, publications as assigned by LAC.
- Facilitate and monitor the approval process of the regulations and adhere to deadlines.
- Draft Board and Executive Committee submissions, draft monthly reports, analyse exemptions and provide legal advice thereto.
- Perform any other function for Legal and Aviation Compliance Department when delegated to do so by the Manager: Regulation Development; provide any legal advice when assigned to do so.
- Perform Civil Aviation Regulations Committee secretarial functions as assigned.

DRAFTING OF LEGAL OPINIONS

- Research and draft accurate and legally correct legal opinions.
- Recommend the course of action to be taken.

LITIGATION PROCESS

- Consider the merits of the matter.
- Research the legalities pertaining to the matter and ensure that SACAA is protected against any legal risk that may arise.
- Coordinate, provide assistance to monitor and guide the attorneys in the litigation matters.

DRAFTING OF CONTRACTS

- Draft, vet, interpret, and advise on contracts to ensure compliance and protect the interests of SACAA.

REQUIREMENTS

Minimum Qualification:

B Proc or LLB, admitted as an Attorney or Advocate with pupillage

Ideal Qualification:

Legislative drafting certificate

Experience:

3 years Attorney or Advocate with Basic Elementary exposure as Legal Practitioner

3 years Legislative Drafting experience

Closing date: 14 October 2022

All SACAA appointments are subject to S98 of the Civil Aviation Act, 13 of 2009 and all successful candidates will be subjected to security vetting. Employment Equity candidates will be prioritised in line with Employment Equity Plan. If you have not heard from the SACAA 90 days after the closing date, consider your application unsuccessful.